



**MANDSAUR  
UNIVERSITY**

MAKING FUTURE READY!

**MANDSAUR UNIVERSITY' MANDSAUR**

To,  
The Registrar,  
Mandsaur University,  
Mandsaur (M.P.)

Subject: Request to issue TC/CC/Migration Certificate from the University.

Sir/Madam,

I was the student of Mandsaur University Mr./Miss \_\_\_\_\_  
Son/Daughter of Shri \_\_\_\_\_ is Enrollment No. \_\_\_\_\_ University  
during the period From \_\_\_\_\_ to \_\_\_\_\_ in the Department of  
\_\_\_\_\_ Course \_\_\_\_\_ Branch. \_\_\_\_\_ student.  
He/She has passed/Fail in the ----- year----- Sem in examination -----kindly  
issue my TC/CC/Migration Certificate.

The necessary fees Rs. \_\_\_\_\_ has been deposited via Challan no. \_\_\_\_\_ of  
bank \_\_\_\_\_ dated \_\_\_\_\_.

(Name of the student with Signature and Date)

**(No Dues (To be Obtained by the Student))**

S. NO.	DEPARTMENT	DUES / NO DUES	SIGNATURE OF H.O.D. DATE
1	Head of the Department/		
2	Library		
3	TPO/ Alumni office		
4	Warden - Hostel & Mess		
5	Account Department.		

\*Please enclose copies of previous Year/semester mark sheet attested by the concerned Head of the department/faculty. Fee for the Migration Certificate is Rs. 300 only.

**For Office Use :** TC No. \_\_\_\_\_ Migration No. \_\_\_\_\_ Date \_\_\_\_\_

Registrar